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TENT PLANNING GUIDE

Overall Height of Tent is 18'2"

Overall Height of Tent with Flag is 19'2"

Inside Head Height is 8'1"

Seating Allowances

Banquet Seating (oblong/rectangular tables)	8 sq.ft./person
Banquet Seating (round tables seating 10)	10 sq.ft. / person
Banquet Seating (round tables of 6, 8 or 12)	12 sq.ft./person
Cocktail Parties & Receptions (all standing)	6 sq.ft./person
Cocktail Parties & Receptions (some seated)	8 sq.ft./person
Classroom Seating (tables and chairs in rows)	6 sq.ft./person
Theater Seating (chairs in rows)	6 sq.ft./person

Additional Allowances

Dance Area	2-4 sq.ft./person
Bar Area	100 sq.ft.
Buffet Area (per table)	100 sq.ft.
Piano	50-100 sq.ft.
Band	100 sq.ft.

*****Note: allowances are approximate*****

<i>Tent Size</i>	<i>Sq. Footage</i>	<i>Buffet Dinner Rectangular</i>	<i>Buffet Dinner Round</i>	<i>Sit Down Dinner Rectangular</i>	<i>Sit Down Dinner Round</i>	<i>Cathedral Seating Stand-Up Cocktail</i>
20x20	400	50	37	40	30	60-70
20x40	800	100	75	60	45	130-160
35x40 Hex	1040	162	130	130	104	173-210
40x40	1600	200	150	160	120	200-230
40x60	2400	300	225	240	180	400-480
40x80	3200	400	300	320	240	534-640

Other factors to consider when determining what size tent size you will require are; size and locations of aisles, local fire, building and liquor board codes.

Provisions should be made for food serving areas, bars, staging, bands, D.J., dance floor, head table, high top tables, display table, guest book table, cake and gift tables.

**** Note: Round tables take up 25% more room underneath a tent than rectangular tables****

*****Note: allowances are approximate*****